



VOLUNTEER FORM

Chalk the Block is currently seeking volunteers for **October 12-14, 2018**. Volunteers will be required to attend one orientation session **October 4, 2018, from 6:00pm - 7:00pm at Museum of History (510 N Santa Fe Street) in the Seminar Room** prior to the event to discuss potential volunteer functions. Volunteers 16 years of age or older may participate. This volunteer opportunity counts toward community service hours. MCAD can provide documentation following the event. Please contact or submit this form to **Erin Ritter** at rittere@elpasotexas.gov

THE EVENT

On October 12-14, 2018, the City of El Paso Museums and Cultural Affairs Department (MCAD) in partnership with the El Paso Community Foundation will host *Chalk the Block 11* (CTB11). CTB11 is a fun-filled event that will host entertaining activities for people of all ages, including chalk art competitions, a Kids Zone, an interactive public chalk area, temporary art installations, art vendors, live music, performances, great food, and much more!

First Name:	Last Name:			
Address:	City:	State:	Zip:	
Phone:	Email:			
In case of emergency contact:	Relation:	Phone:		
Date of Birth:				
School Name:				
Last Grade of School Completed:				
T-Shirt Size (size not guaranteed):				
Community Service Hours Documentation Needed:				
All responses are required for this section				

I have volunteered my services and I hereby release the City of El Paso and El Paso Community Foundation and its officers, directors, employees, advisors, agents, patrons, and volunteers from any liability for any loss, cost, or damage to me or my property arising out of or in connection with my activities and/or time spent in connection with this volunteer work

Volunteer Electronic Signature:

Parent/Guardian Electronic Signature:

VOLUNTEERS WILL BE ASSIGNED TO THE FOLLOWING AREAS AS NEEDED:

- **SITE PREP and TEARDOWN** – includes tent set up, installation set up, site preparation
- **DEVELOPMENT AND EDUCATION** – includes community chalk area and Kids Zone
- **LOGISTICS** – includes food court, water and chalk distribution, site maintenance

If you are an artist and would like to gain experience in art installation please check here ____

If you are unable to lift 25 pounds or need special accommodation please check here ____

Assignments will be given at Volunteer check –in

<p>I AM AVAILABLE FOR VOLUNTEER SERVICE: PLEASE CHECK ALL THAT APPLY</p> <p><input type="checkbox"/> During the week as needed– Festival Site Prep and Set up</p> <p><input type="checkbox"/> Friday 8AM-12PM – Festival Site Prep and Set up</p> <p><input type="checkbox"/> Friday 12PM -5PM – Festival Site Prep and Set up</p> <p><input type="checkbox"/> Friday 5PM-8PM</p> <p><input type="checkbox"/> Friday 8PM-11PM</p> <p><input type="checkbox"/> Saturday 8AM– 11AM</p> <p><input type="checkbox"/> Saturday 11AM-3PM</p> <p><input type="checkbox"/> Saturday 3PM-7PM</p> <p><input type="checkbox"/> Saturday 7PM-11PM</p> <p><input type="checkbox"/> Sunday 10AM-1PM</p> <p><input type="checkbox"/> Sunday 1PM-5PM</p>

Volunteer Agreement

CTB staff will make every effort to ensure that your volunteer experience is convenient, enjoyable, and productive.

- I agree to dress appropriately for my assignment, remembering that I am a volunteer and I represent the event.
- I agree to respect the patrons/customers by being friendly and cooperative with them and to guide them to a staff member if necessary.
- I agree to respect the function of the permanent staff and to contribute to maintaining professional relationships between the staff and myself.
- I agree to carry out assignments in good spirit and to seek the assistance of my supervisor or another staff person whenever I have a question or have completed a project.
- I agree to exercise caution when acting on the assigned department’s behalf in any situation and to abide by all rules to the department and adhere to the City of El Paso’s Policy and Procedures, if applicable.
- I understand that CTB staff may terminate volunteer services for any reason at any time, upon notice to the other party. CTB staff has no responsibility or liability because of such termination and no further responsibility or liability under this agreement after such termination.
- I agree to perform services for CTB on a volunteer basis. I understand that I will receive no money or other form of compensation for such services.

Volunteer Electronic Signature (Type or Sign Here):

Date:

Signature of parent/guardian (For applicants under 18):